

NOTICE OF JOB OPPORTUNITY



Job Title: Assistant Health Officer

Salary: Commensurate Based on Experience

Job Description:

The Department of Health Services is seeking a full-time Assistant Health Officer to assist the Health Officer in overseeing the operations and budgets of all services within the Health Department: communicable disease, emergency preparedness, health education, childhood and adult immunization program, epidemiology, environmental inspections, food, and drug establishment inspections, mosquito control, recycling, and Vital Statistics. In addition, the Assistant Health Officer is responsible for planning, designing, prioritizing, and scheduling their own work, including field inspections and the work of health department employees.

Duties include but are not limited to:

- Assist with planning and establishing Health Department programs and services.
- Reviewing all Department activities.
- Ensuring compliance with public health statutes and regulations.
- Performing complex professional and administrative work, well and septic inspections, and housing inspections.

Experience: Possession of a valid Health Officer License issued by the New Jersey Department of Health.

License: Valid New Jersey Driver's License required if operating for the duties of the position.

To Apply For This Position:

If you qualify and would like to be considered, submit a letter of interest and your resume (including daytime phone number and email address) to the below email address. You must submit your response and indicate the job title in the subject line.

Email: pcdhs.resumes@passaiccountynj.org

Newly hired employees must agree to a thorough background check that may include fingerprinting.

As of September 2010, in accordance with N.J.S.A 52:14-7, the "New Jersey First Act," all new employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have to relocate your residence to New Jersey one year after you begin employment or secure an exemption.