



NJACCHO General Membership Meeting
Virtual
February 10, 2022
DRAFT Minutes

- 1) Call to Order and Approval of Minutes – Stephanie Gorman/Chris Merkel
 - a) Meeting called to order at 9:34am
 - b) Minutes from 11/17/21 were reviewed
 - i) Motion to approved the minutes made by, Paschal N. seconded by Peter T. All in favor, no nays or abstentions.
- 2) NJACCHO General Business Updates – Marconi Gapas
 - a) President’s Report
 - i) Staffing Updates (funding from Workforce Development Grant)
 - (1) Executive Director – Linda Brown
 - (2) Finance Director – Nicole Leonard
 - (3) Finance Assistant – Mary Marino
 - ii) Funding/Grant Updates
 - (1) COVID Risk Communication Grant components
 - (2) COVID Crisis Leadership Trainings
 - (3) Procurement of AARP consultant
 - (4) Distribution of ELC funding
 - iii) NEJHA Conference (Funding from Workforce Development Grant)
 - (1) With the grant funding support, we are funding up to 100 people to attend the NJEHA conference. If you have already registered please reach out to Lynette.
 - (a) Please complete registration link <https://www.surveymonkey.com/r/WRSNJJT> by the end for the week. You will be sent a coupon code to register.
 - (b) Conference website: <https://www.njeha.org/2022-Atlantic-City-Conference>
 - iv) Other
 - (1) Project First line (More info below)
 - (2) Advocacy Platform has been launched and plan to use for the upcoming budget season
 - b) Treasurer’s Report – 01/01/22 – 10/31/22
 - i) **General Checking:**
Starting Balance: \$ 172700
Ending Balance: \$ **180295**
Grant Checking:
Starting Balance: \$ 202343
Ending Balance: \$ **217985**

1. Motion to approve the treasurer's report made by Peter T., seconded Kevin S. by All voted in favor, no nays or abstentions.
- c) NJACCHO Program Update – Stephanie Gorman
- i) 2022 Program Schedule
 - ii) General Membership Meetings & Learning Sessions Meeting Dates:
 - (1) Thursday, February 10, 2022 – No learning session.
 - (2) Extended business meeting.
 - iii) Thursday, April 14, 2022 – TBB Possibly moving learning session to another date to accommodate David Granirer's schedule (Global Speakers Agency)
 - iv) About: Counselor and standup comic brings laughter to the workplace to address mental and physical health. Audience learns how to bring laughter and playfulness into their lives to reduce stress, tension, increasing productivity, improving health and wellness and increasing their ability to cope with change.
 - (1) NJDOH approved expenses up to \$6,500 under COVID grant, as long as it relates to COVID-19.
 - v) Speaker fees start at \$5,000 plus expenses (Vancouver, BC)
 - vi) Contacted by Agent and need to provide information relating to budget to provide us with an exact quote.
 - vii) Looking to hold in a central location, ideally a community theater or local theater.
 - viii) Thursday, June 9, 2022 – TBD
 - ix) Thursday, September 15, 2022
 - (1) Topic: Health disparities and racial equity
 - (2) Speaker #1 - Government Alliance on Race and Equity (GARE)
 - (3) Speaker #2 - TBD
 - x) Wednesday, November 16, 2022 – League of Municipalities
 - (1) Looking to partner with NJDEP and NJDOH to offer more credits during the NJLM annual conference.
 - xi) Crisis & Emergency Risk Communication Workshop
 - (1) Three (3) one (1) day workshops – North, Central, South locations. Locations tentatively set:
 - (a) North: Morris County Law and Public Safety Training Academy (Parsippany)
 - (b) Central: TBD
 - (c) South: Burlington County
 - (2) The overall objective is to prepare participants to communicate effectively before, during, and following public health emergencies. The training agendas are intensive and feature a combination of lecture and activity-based learning, including facilitated, small-group activities designed to build skills in crisis and risk communication message development and evaluation.
 - (3) Proposal submitted and approved by NJDOH. Costs est. \$13,000, including travel expenses and materials.
 - (4) Instructor: Thomas Hipper, Drexel University – Center for Public Health Readiness & Communication
 - (5) Dates currently under consideration. Please send program ideas to Stephanie Gorman.

- xii) Margy made the request for NACCHO to come to one of our business meetings to go over the benefits of NACCHO. Stephanie will work with Margy on getting her scheduled for the April meeting. Kevin suggested invited PHAB and Center for Innovation.
- d) Executive Directors Report (Linda B.)
 - i) 21st Century Learning Application
 - (1) The EC has approved NJACCHO applying for the 21st Learning Application.
 - (2) A platform to learn from other states and how to move PH forward in NJ. Funding, data, leadership etc.
 - (3) Deadline is 2/25/22 to apply
 - ii) About Us Flyer
 - (1) Stephanie create a flyer all about NJACCHO and has been beneficial for meeting with legislatures.
- e) PHEP Coordinator Report (Adam P)
 - i) PHEP Grant
 - (1) After action report has been submitted.
 - (2) Municipalities have reached out to assist them with rewriting or updating their annexes.
 - (3) Any information request or sharing with PHEP can be sent to; njacchophep@gmail.com
 - ii) Newsletter
 - (1) First one has gone out.
 - (2) Please provide feedback on what needs to be added
 - (3) The newsletter will go out quarterly
 - iii) Website
 - (1) If you have any suggestions or updates to website please reach out to Adam or Linda. Same goes for social media.
- f) PHACE (Kevin S)
 - i) Public Health Association Collaborate Effort formed in 2006 representing the 6 PH disciplines in the state. NJACCHO, NJPHA, NJANS, NJSOPHE, NJLBOAH, NJEHA
 - ii) Working on Public Health Institute and Bloustein School for the most recent Public Health Assessment.
 - (1) Report on Assessment and webinar was viewed by some national partners. This has led us to the 21st Century Learning Center and an invitation to apply. We always say we need the money but this will allow us to quantify what we need and how it will be used.
- g) NACCHO (Margy J)
 - i) Joint statement on contact tracing and case investigation
 - ii) Request for information from Republican leading healthy futures task force. They asked 22 questions on PH Emergency Preparedness. Including the local health department perspective.
 - iii) Meeting weekly with CDC and White House on federal policies and specifically COVID and how it affects local health departments.
 - iv) NACCHO and a meeting this afternoon about the pediatric roll out.

- v) Advocacy Day, when they speak to legislatures, they are virtual this year and if you would like the link, please reach out to Margy. There is a training to go over the talking points.
- vi) NACCHO Annual will be in July in Atlanta. NJACCHO will have more information forthcoming on scholarship opportunities.

h) Advocacy Update (Lynette M)

- i) Linda would like to develop an advocacy plan
- ii) Congress Plus
 - (1) Advocacy platform that allows to be more uniform and step up advocacy. We have a lot of items that need advocacy but need to consolidate and focus the message.
 - (2) Please email Linda for log in to see the site.
 - (3) We will be having a demo for the advocacy committee.
 - (4) Lynette and Dave are monitoring bills through the system.
- iii) Looking to establish priorities and funding is our primary goal at this point.
- iv) If you have bills that are of concern please reach out to Lynette and Dave
- v) Looking to have trainings on Advocacy and how to advocate
- vi) Will be meeting with legislatures but will need help

3) Open Forum

a) Work Group/ Committee Discussion

- i) If interested in joining please reach out to the chair.
- ii) Committees:
 - (a) Nominating - (Chris M.)
 - (b) Bylaws (Kevin)
 - (c) Advocacy (Dave & Lynette) – See above
 - (d) Membership, Fundraising and Marketing (Lisa & Maya)
 - (i) The goal is to expand the reach of membership to outside organizations, including schools/ universities, corporations, and other NGOS public health agencies. LINKDIN would be a great resource for recruiting and outreach more NGOS.
 - (ii) If we are going to change membership structure then it will need to be discussed at the by-law committee meetings.
 - (e) Finance (Margy)
 - (f) Program (Stephanie G.)
 - (i) Recruit workgroup members
 - (ii) Have an in-person general learning session & business meeting outside of the NJLM conference
 - (iii) Engage a wider audience to attend the general learning session & business meeting
 - (iv) Host a mental health/wellness day in lieu of a more traditional April meeting.
 - (v) Partner with the NJDEP to co-sponsor programs at NJLM's annual conference and to provide CEU's during these sessions.

(vi) Break away from the traditional format of meetings (which ties into engaging a wider audience) and modernize flyers. Linda B. conducted a poll on members preference.

(g) Awards (Megan)

b) Workgroups:

- 1) Communicable Disease (Megan and Sarah Perramant)
 - a) Does not have to be a HO to serve on committee, can be any organizational member staff. Please reach out if interested.
- 2) Chronic Illness & Disease (Kathy S.)
 - a) Innovations in Chronic Disease Management/Prevention
 - b) Grant Opportunities that Address Chronic Diseases
 - c) Connecting to advocacy efforts
- 3) Environmental & Consumer Health (Derrick)
- 4) Emergency Preparedness (Dan)
 - a) In terms of goals/ objectives, my thought is to look at something related to COVID. A quick survey may work well to the members of bulleting out 3 +/- things that went well and not so well during the past 2 years from a preparedness and response perspective.
 - b) Information technology is something that was significantly different and in some ways challenging at least from my perspective. That might be something we look at as it relates to leveraging technology.
 - c) ID of major response gaps at the local/ county level related to COVID
- 5) Maternal & Child Health – (Dr. Atif Nazir)
 - a) Focus will be Childhood Lead
 - b) Child Immunization
- 6) Workforce Development (Chris H.)
 - a) Stress management within the PH workforce from working through COVID
 - b) Assisting with securing sustainable funding for the LHDs.
 - c) Immediate goal - increased sharing of resources related to wellness.

c) Public Health Week Activities

- 1) First week in April. We want to start planning earlier.
- a) PHACE through NJPA is putting in a request for a proclamation for Public Health Week and have it presented at Rutgers PH symposium. Also working on a videos etc. (Kevin S.)
- 2) If there are specific asks of NJDOH then let us know so we can relay the information to Shereen.
- 3) PH Symposium will be virtual again this year
- 4) Last year used funding to support a PSA, we can look to see if there is more we can do like billboards and transit ads.

d) Contact Tracing Workforce Discussion & Guidance Updates (Schools, Long Term Care, Businesses, etc)

- (1) Survey was put out to PCG staff for feedback on contact tracing.
- (2) Big issue is contact tracing in schools and the quarantining of exposed
- (3) Suggestion was to use the statement from ASTHO, NACCHO on contact tracing as a starting point for our position on this issue to present to NJDOH.
- (4) Give them a list of our recommendations for the revision of the guides.
- (5) We should keep some PCG Supervisors and core PCG to cover outbreaks. Possibly even assign PCG to staff.
- (6) We need to be a part of the guide revisions

e) OLPH Update Shereen and Jamie

- 1) Priorities for OLPH for 2022
 - a) On the cusp of emerging from the pandemic, so still working on pandemic issues but expect to shift over the next month to discuss priorities. So right now it is a guess but would expect MCH activities to continue, program specific things like lead.
 - b) Encourage NJACCHO to submit the request now for annual address from Commissioner to discuss non-COVID matters.
 - c) OLPH is doing some re-structuring and want to focus more on grants management at the NJDOH level.
- 2) Lead Update
 - a) CDC lowered Lead level and regulations need to be updated to reflect the change.
 - b) Reference range lowered by CDC which is not the same as the definition of an elevated blood lead level. Our regulations say that if the definition changes not the reference range or regs are automatically updated, so they have to go through the rule making process again.
 - c) Looking at other states on what activities will be required for those <5. Once they have an idea, they will reach out for assistance and review.
- 3) NJAC 8:52 Practice Standards and NAJC 8:7, Licensing
 - a) Licensing was adopted with minor changes to provide a year to review the data.
 - b) 8:52 expires in July and cannot be renewed. This will be the priority.
 - i) Kevin suggested that we reconvene the workgroups to look for any changes. Shereen said they are going through departments first and then will circle back to the group.
- 4) Grants funding
 - a) ELC Funding to LHDs
 - i) Ongoing discussions for the grant plan.
 - ii) Trying to make it more flexible and expand footprint.
 - b) Margy asked can the ELC funding be retrospective to this year? We are short dollars from our COVID response in 2021 and into 2022.
 - i) Jamie can look into how far we can go back for retrospective.
 - ii) For VFC, cover adult vaccines across the lifespan and will cover on the LINCS grant
 - c) NJACCHO Advocacy Effort

- i) Grant management struggles. Ask for NJACCHO to emphasize the grant management skill sets.
 - (1) Stephanie suggested we can do a grants management training.
 - ii) PHC Restructure update
 - (1) No update
 - d) Audits/Credits
 - i) No audits in spring but maybe in the spring.
 - ii) Credits will resume this year
- 5) Single use disposable straw
 - a) Department has been tasked with writing regulations. Questions on how to conduct the inspections. Looking for the most efficient way to enforce.
 - b) Loelle wants to know if the questions about the straw use can be added onto the food inspection reports. Then data would have to be submitted to the state. The state does not have a list of retail food establishments.
 - c) Please send suggestions to Shereen or Loell.
 - d) Once something is developed he will go to NJEHA and NJACCHO
- 6) Information Sharing
 - a) A lot of information is shared on a lot of calls and we cannot make them all, is there a way to share the key points after the call? (Kevin S.)
 - i) Jamie said she just not think the capacity is there to be able to that but will look into it.
- 7) Public Health Week
 - a) Request for the Gov and Commissioner to promote public health week since we are routinely left out. (Chris M.)
 - b) Shereen asked for us to send ideas
 - c) PHACE through NJPA is putting in a request for a proclamation for Public Health Week and have it presented at Rutgers PH symposium. Also working on a videos etc. (Kevin S.)
- f) Allen Weston from NJAC – Legislative Update
 - 1) Cottage Food Legislation
 - a) Passed both houses but was pocket veto by the Gov (A4580, S73)
 - b) That legislation was not reintroduced. They do expect it to come back but will have to go through whole process. If it does get re-introduced then we should do some education that the statutes have already been updated
 - 2) Budget Process
 - a) Budget address is scheduled for 2/22. This is then presented to the Assembly.
 - b) There is current legislation that would move the budget presentation from the 4th Tuesday in Feb to March 8th.
 - c) After budget address, there will be 2 public hearings, one in North Jersey and one in South Jersey. This will be the only public opportunity. Allen recommends that we submit in writing and then testify at those hearings. You get 3 minutes. They happen in March

- d) In April, they then do departmental budget hearings. If you want questions to be asked of the commissioner, we need to supply them to the legislatures on the committees. They either will answer verbally or in writing.
- e) In May, you work on budget line items and resolution for additional funding.
- 3) OFRT
 - a) Authorize teams and protect from liability.
 - b) DCP&P still refusing to participate but NJAC working with AG on a ruling.
- 4) New EOs
 - a) Lifting of mask mandates but leaving up to schools to decide
 - b) Correctional mandate
 - i) Some counties are for it and some are against it.
 - ii) NJAC not taking an active role in the roll out.

Motion to adjourn made by Atif N, 2nd by Stephanie G. was made at 12:07pm.

All in Favor, no opposed, no abstentions.

Submitted by Holly Funkhouser Cucuzzella.