



# City of Rahway

## Department of Administration

One City Hall Plaza  
Rahway, NJ 07065

Tel (732) 827-2001  
Fax (732) 574-0477

Post: July 1 – August 1, 2022

### **Assistant Health Officer – F/T**

*Health Department*

\$90,000 - \$120,000 Annual Salary

The City of Rahway, Health Department is seeking a full-time Assistant Health Officer to assist the Health Officer in overseeing the personnel operations and budgets of all health services; communicable disease, childhood and adult immunization program; health education; epidemiology; environmental and food establishment inspections; animal control, social services and Vital Statistics. The Assistant Health Officer is responsible for planning, designing, prioritizing, and scheduling their own work, including field inspections and the work of health department employees. Duties include but are not limited to assist with planning and establishing Health Department programs and services; reviewing all Department activities; ensuring compliance with public health statutes and regulations; issuing certain licenses and permits; performing complex professional and administrative work and other duties outlined in and not limited to the Civil Service Commission title Assistant Health Officer (<https://info.csc.state.nj.us/jobspec/00563.htm>).

Candidate must have a current Health Officer License issued by the New Jersey Department of Health and driver's license.

Pre-employment drug screen and background checks are performed. The City of Rahway is a CSC and EEO employer and reserves the right to interview qualified candidates prior to the deadline. Pension and benefit package offered along with vacation, sick and holiday pay. If further details of the position are needed, please contact the Health Officer, Dennis Green. Preference is given to Rahway residents.

**Interested candidates should submit a cover letter with subject line “Assistant Health Officer” and include salary requirements, resume and references in it; along with an [application](#) (found on [City of Rahway website](#) under Employment link) via email or regular mail by August 1, 2022 to:**

[resume-admin@cityofrahway.com](mailto:resume-admin@cityofrahway.com)

**or**

Michelle Dalesandris, Human Resource Coordinator  
City of Rahway  
One City Hall Plaza  
Rahway, NJ 07065