



THE CITY OF EAST ORANGE

Job Posting

Job Title:	Health Officer	Job Category:	Non-Competitive
Department/Group:	Health & Human Services	Job Code	01988
Location:	44 CITY HALL PLAZA	Travel Req'd	LOCAL
Level/Salary Range:	\$70,363.00-\$113,279.00	Position Type:	Full-time
HR Contact:	Shatera Smith	Posting Period	6/15/22-6/29/22
Applications Accepted By:			
Fax: 973-673-3172 Email: shatera.smith@eastorange-nj.gov Attention: Health Officer		Mail: Shatera Smith Department of Human Resources The City of East Orange NJ 44 City Hall Plaza East Orange, NJ 07018	
Job Description			
<u>Role and Responsibilities:</u> Under direction, assists in planning, developing, coordinating and directing the work programs of the municipal health department and in directing the enforcement of public health laws within the municipality; does other related tasks as required: <ul style="list-style-type: none">• Recommends to the director the establishment of local health policies and programs.• Plans and directs the measures required to control and prevent communicable diseases.• Directs and coordinates the inspection, investigation, legal and other measures required by local and state health laws.• Supervises sanitation measures and inspections throughout the municipality.• Plans and directs the measures required to abate nuisances which may affect health and sanitation.• Ensures that an adequate program of child health service is provided• Collect and analyze data—including using observations, interviews, surveys, and samples of blood or other bodily fluids—to find the causes of diseases or other health problems.• Maintains a current record of all diseases reported within the community.			
<u>Qualifications and Education Requirements</u> Bachelor's degree from an accredited college or university. Possession of a valid Health Officer License issued by the Department of Health and Senior Services. Master's degree in Public Health from an accredited college or university. Experience in the area of Epidemiology a plus. Appointees will be required to possess a driver's license valid in NJ only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.			
<u>Preferred Skills</u> <ul style="list-style-type: none">• Knowledge of Federal, State and local public health laws, rules, regulations, ordinances, policies, standards and procedures and their application to specific situations.• Knowledge of the provisions of the local sanitary codes. Ability to: analyze and interpret public health law, regulations, rules and procedures and apply them to specific situations; recognize and identify contagious diseases and to take the proper control action; maintain and establish effective working relationships with citizens, physicians and other on health matters; provide assignments and instructions to staff and supervise the performance of their work.			