



NJACCHO General Membership Meeting
Virtual
April 14, 2022
DRAFT Minutes

Attendance/Evaluation Link - <https://forms.gle/sv14ab9F4irwuuxy6>

- 1) Call to Order and Approval of Minutes – Stephanie Gorman/Chris Merkel
 - a) Meeting called to order at 9:32 am
 - b) Minutes from 2/10/22 were reviewed
 - i) Motion to approved the minutes made by Stephanie G. seconded by Lynette M.
All in favor, no nays or abstentions.
- 2) OLPH Update – Shereen Semple and Jamie Weller
 - a) Thanked NJACCHO for all press did for National Public Health Week
 - b) Grant Funding
 - i) The grants are requiring a lot more administrative requirements
 - ii) Working with consultants to get the grant outs. They will be interviewing people to what they need the funding for.
 - iii) NJDOH is asking for 5 HOs to be interviewed for what the needs are for the grant funding. Interviews would be conducted by the McKinsey Team. Shereen used the example of communication and data transparency. Please send names to Jamie, Shereen and Thalia.
 - iv) April 18th – 29th for Health Officer interviews
 - v) Grants would be out mid May or early June
 - vi) Hot Wash for grant activities
 - (1) NJDOH wants to do a hotwash, probably a daylong event that would include guided discussions.
 - (2) Chris asked that how feedback will be used and will it be used to make change.
 - (a) Shereen said the goal of this hotwash is to guide the grant funding that will be going out.
 - c) Vaccination
 - i) Everyone is aware of the surge in cases and we need to continue to push vaccine.
 - ii) Commissioner is pushing the 2nd dose booster in 65+ and how to get stakeholders to do more.
 - d) Practice Standards

- i) Have received list from NJACCHO on committee members and individuals should receive drafts for review next week.
 - ii) Timeline will be tight for the turn around.
- e) DEP – HERCs Communication
 - i) Due to recent incidents, fire or ammonia release, and some mixed messaging has occurred. So, DEP wants to add risk communication into the CEHA grants.
 - ii) They would like to link the HERCS to the CEHA agencies. Shereen said all HDs have a risk communication plans.
 - iii) Shereen is asking for 5 HOs to be a part of this discussion. “How can we rapidly move forward and address this area.”
 - iv) Suggestions – training, talking points, fact sheets etc
- f) SUDS (Single Use Disposal Straws)
 - i) Discussion on adding to current inspections or separate lists etc.
 - ii) Looking for a NJACCHO consensus
- g) DCA – Lead Rental Law
 - i) Visual or a dust wipe inspection.
 - ii) DCA is working on guidelines and rules. The language says the inspection will be done at the municipal level. NJDOH will be providing data.
 - iii) There is a lot of room for interpretation on who will be doing the inspection. It will be kept broad, could be code official, LHD, or vendor. They will be having a stakeholder meeting and NJDOH will be given the list to ensure the public health associations are included.
 - iv) Chris stated that we are looking more guidance on the role of LHD in this regulation. More education is needed and workshops need to be planned.
- h) Notification
 - i) Just a reminder that if an emergency event occurs in your district, there is a requirement in practice standards to notify NJDOH.
 - ii) CD events contact the on-call Epi. Shereen will get after hours contact info for Environmental issues and will get it sent out.

3) NJACCHO General Business Updates – Marconi Gapas

- a) President Report – Marconi
 - i) Extension of the SLPHC Grant
 - (1) Marconi requested an extension and it was granted.
 - ii) Other
 - (1) New finance staff has been working with Margy to modernize and streamline our financial system.
 - (2) Letter of support for 2023 PHILEP funding. We did review the budget prior to providing the letter.
 - (3) Provided letter to congressional offices for funding

- (4) NJEHA conference support. Provided a number of scholarships for staff to go.
We will continue to support other PH Associations
- (5) Working a lot on advocacy (see report below)

b) Treasurer Report – Margy

i) **General Checking:**

Starting Balance:	\$ 173,708.71
Deposits	\$102,397.00
Deductions	\$106,397.98
Ending Balance:	\$169,707.37

Grant Checking:

Starting Balance:	\$ 353,856.62
Deposits	\$ 98,559.64
Deductions	\$ 56,297.57
Ending Balance:	\$ 396,118.69

Motion to approve the treasurer's report made by Paschal by seconded Lynette.
All voted in favor, no nays or abstentions.

c) Program Report – Stephanie

- i) General Membership for June will be another membership meeting
- ii) CERC training registration is now open. Limited to 2 people per HD. If room allows, more spots will be opened.
- iii) NJLOM – affiliates meeting.
 - (1) Dave Henry is legislative liaison
 - (2) Stephanie and Chris had a chance to spoke with the Lt. Gov about the lead law.
 - (3) Looking to offer more credits at the league. If you are a speaker at a session please let Stephanie or Linda know so we can get credits.
 - (4) League has a mini conference in June in Hamilton. Since NJACCHO normally has a meeting in June, tying it into this meeting.
 - (5) Nov 15th-17th will be the next League of Municipality. The registration packet will be put out earlier this year.
 - (6) Discussion is we would not have the legislative luncheon but would get a booth instead. Rate is \$800 for the booth.
 - (a) Both Kevin S. and Peter T. said based on past history, don't think it would be beneficial.
 - (7) NJACCHO is exploring putting ads in the program book
 - (8) Holly suggested possibly doing a breakfast.

d) Executive Director Report - Linda

i) Grant Updates

- (1) PFL
 - (a) It is looking like we will get funded for a second year but waiting on final decision.
- (2) PHEP
 - (a) It looks like level funding for NJACCHO
 - (3) Potential opportunity for additional funding
- ii) Workforce Development
 - (1) Risk Communication Trainings
 - (a) CHES and PH CE credits approved
 - (b) Deadline to apply – 4/27
 - (c) Tom Hipper is the main trainer for the programs
 - (2) Hotwash
 - (a) This grant does support a consultant for a hotwash. We are looking at bringing it to the county/region for assistance with writing an AAR.
 - (3) Future Opportunities Forthcoming
 - (a) Scholarships to conferences
 - (i) NACCHO 360 conference support for registration (travel is not approved)
 - (ii) Margy will be installed as President
 - (b) Leadership trainings
 - (i) Working on bringing in some leadership development training this grant cycle
 - (ii) Looking for early 2023
 - (c) Marketing support
- iii) 21st Century Leadership Application
 - (1) Formally accepted into the collaborative. We are hoping to use other states model to quantify PH in NJ.
 - (2) Kick off starting in early May, with in-person and virtual session being held in June
- iv) Advocacy Efforts
 - (1) Summary of efforts in slides – Defer to Lynette and Advocacy report for updates
 - (a) Funding – Senate Bills
 - (2) Public Health Council
- v) PH Incubator Efforts
 - (1) Many agencies not applying because it was seemed to be written for someone and the process was very prescriptive.
 - (2) NJACCHO is requesting a meeting with RWJ Foundation.
 - (3) Our focus is to make sure Governmental PH is not left out.
- e) PHEP Report – Adam Perper
 - i) Social media has been very active.
 - ii) Reviewing state surge plan for comments

- iii) Also COOP help is available for reviewing plans or templates.
- f) PHACE Report – Kevin Sumner
 - i) PHACE has voted to incorporate into a 501 3(C) to allow for better access to funding and access.
 - ii) There has been some perceived issues with NJACCHO being very active with PHACE members, so communication needs to be maintained through all the associations to ensure we are speaking with one voice.
- g) NACCHO Report – Margy Jahn
 - i) Just a reminder about NACCHO annual and be there to support Margy.
 - ii) NACCHO workgroups are open and if interested it is a great way to get involved on the national level.
 - iii) Nomination period is open for positions on the Board of Directors. Region 2 is looking for a representative.
- h) Advocacy Report – Lynette Mederios
 - i) Action Alert – 73 messages sent to 52 Legislators
 - (1) Main message right now is sustainability funding
 - (2) Reinvalidate Public Health Council
 - (a) Currently 3 members that do not truly represent current PH in NJ.
 - (b) Margy had drafted old legislation that is currently being updated. This could go back through PHACE for further advocacy.
 - (c) Topic was brought up with Sen Vitale and his staff has asked for more information. Looking more for an advisory role then reinstating the power that it previously had.
 - (d) If you want to be more involved with this issue, reach out to Linda about joining the advocacy.
 - ii) Proposed Legislation – Senator Gopal
 - (1) S2413 - [NJ Legislature \(state.nj.us\)](https://legislature.state.nj.us)
 - (2) SCR105 - [NJ Legislature \(state.nj.us\)](https://legislature.state.nj.us)
 - iii) Legislative Meetings
 - (1) Senator Gopal
 - (2) Senator Stanfield (Chief of Staff Brian Woods)
 - (3) Senator Scutari (Chief of Staff Jessica Cohen)
 - (4) Senator Vitale
 - (5) Senator Cryan
 - iv) Scheduled Meetings
 - (1) Senator Ruiz & Asw Pintor Marin (4/14)
 - v) Pending – Not Yet Scheduled
 - (1) Asw Jaffer

- (2) Asm Karabinchak
- vi) Budget Hearings
 - (1) Marconi has provided testimony.
 - (2) Everyone is encouraged to sign up and testify.

Next general meeting will be June 09, 2022 and will be virtual.

Motion to adjourn business meeting made by Stephanie, 2nd by Holly was made at 10:54pm.
All in Favor, no opposed, no abstentions.
Submitted by Holly Funkhouser Cucuzzella.

Open Forum

Suggestion was made to add committee meeting dates on the website with contact information for chairs, so people who are interested can join. Meetings can be e-mailed to Linda to add to the website.

Chairs can post information on the forum.

- i) Committees:
 - i) Bylaws (Kevin)
 - ii) Membership, Fundraising and Marketing (Lisa & Maya)
 - (1) Need to communicate our for what NJACCHO is the mission, benefits etc.
 - (2) Possibly outreach to the schools of public health
 - (3) NJACCHO is exploring working with a marketing form and using that to build membership.

*Advocacy and Program already covered in agenda
- j) Workgroups:
 - i) Communicable Disease (Megan and Sarah Perramant)
 - (1) Had first meeting on 4/7
 - (2) Looking for more LHD. Have a lot of HO and County Reps
 - (3) Looking at how to improve communication and some simple asks that could improve workflow.
 - (a) A clear list was developed and will be shared out with all.
 - (4) Trying to document specific examples of hiccups they faced.
 - (a) There is no org chart for the regional epi program
 - (5) Looking for more training

ii) Chronic Illness & Disease (Kathy S.)

(1) Kathy provided an overview of many Chronic Disease issues and what is happening with insurance companies.

(2) If you have anyone that is interested please send Kathy contact names.

iii) Environmental & Consumer Health (Derrick)

(1) There are 6 members evenly split between county and local representation. More members are always welcome.

(2) Stephanie, Paschal and Derrick have been involved with Chapter 24 changes.

(3) NJDOH might be looking for a list a retail food establishments, more information to come.

(4) Derrick will be looking at the new lead regulations.

(5) Comment to changes on body art regulations.

(6) Derrick was approached to teach the day in the life of an REHS course. He only had an hour and a half. Looking for feedback on what this would look like.

iv) Emergency Preparedness (Dan)

v) Maternal & Child Health – (Atif)

vi) Workforce Development (Sarah P reporting for Chris H.) –

(1) Met with membership on 4/8 and aligning training needs with workforce development.

(2) Discussion on how to promote NJACCHO within everyone's organization.

(3) Discussion of licensing and exam issues and how NJACCHO can support.

(4) Might need to change some changes in the By-Laws with committees

(5) If you are interested in joining please e-mail Chris